



## Student Center: Using ACTIVE-book

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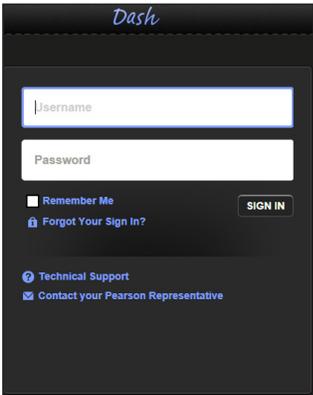
**Introduction** This guide explains how to log in and use the tools in ACTIVE-book. It also explores how to draw, type, save work, and communicate with teachers.

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**Getting Started** If your teacher is using ACTIVE-book, you should already have an account. You will need the username and password your teacher gave you.

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**Sign In with Your Pearson Account** Go to the site your teacher provided with your program, or go to [pearsonschool.com/activebooklogin](http://pearsonschool.com/activebooklogin).  
Input your username and password into the first two white boxes, then click **Sign In** below the boxes on the right-hand side.

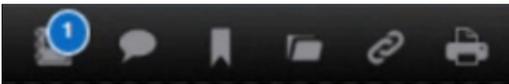


If you ever forget your username or password, click the link labeled "Forgot Your Sign In?" then follow the onscreen directions to recover your login information.

For this tutorial, you will see materials from Pearson's Connected Mathematics Project 3 (CMP3) program. While you may be using a different text, the navigation and application of the tools will be the same as you will see here.

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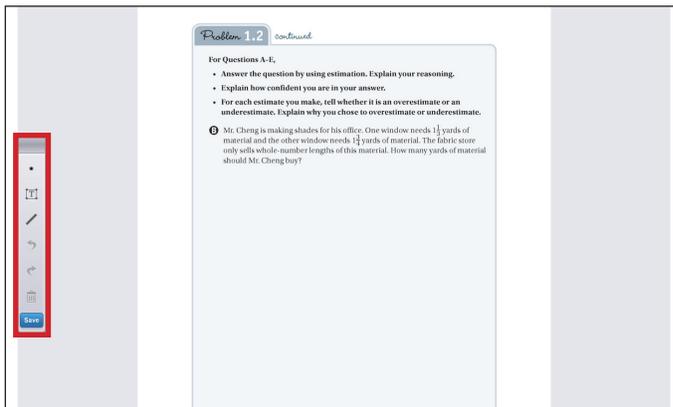
**Assignments** Your teacher will likely ask you to complete assignments online. When your teacher has assigned you a page to complete in ACTIVE-book, you will see an alert.



Click the Assign icon and then click **New** to see your assignments. When you select an assignment, it will take you to the ACTIVE-book page your teacher wants you to complete.

## Tools in ACTIVE-book

Notice the toolbar along the left side of the screen. These are the tools that allow you to complete assignments online.



### Drawing Tool

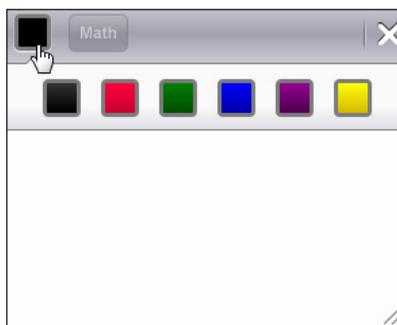
The first tool, which looks like a dot, is the drawing tool. Clicking on this tool will bring up a menu that allows you to choose a color and size. Once you choose a color and size, you can then draw on your page. You will also notice there is an eraser if you need to erase work and make adjustments.

Click the eraser and drag it over portions of your drawing you would like to remove.

### Text Tool

The second tool, which looks like the letter *T* surrounded by a box, is the text tool. This tool allows you to create a space to type explanations or show your work.

Click the Text tool, then click within your workspace. A box will appear that allows you to type. The square in the upper left-hand corner of the box allows you to change the color of your text.



Type in the white space, and the Math button at the top will activate. Click the Math button to see and add various math symbols to your text.

### Line Tool

The third tool, which looks like a diagonal line, is the line tool. This tool allows you to draw straight lines in your workspace.

Click the line tool, then click and hold within your workspace to start drawing a line. While holding the mouse button, drag the line so the endpoint lands where you want, then release.

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**Undo**

The fourth button down in the toolbar is the Undo button. If at any time you want to undo your latest action, you can click this button. The Undo button only works with the Drawing and Line tools.



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**Redo**

The fifth button down is the Redo button. The Redo button allows you to recover something that you just undid using the Undo button.



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**Clear All**

The next button, which looks like a trash can, is the Clear All button. This allows you to quickly erase all of the work you have done on that page. Clicking this button will ask you if you are sure you want to delete everything. Click **Cancel** to cancel the action or **Delete** to continue. Once you hit **Delete**, however, you cannot get your work back so be sure that is what you really want to do.

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**Save**

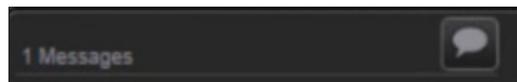
The last button on the toolbar is the Save button, which lets you to save your work. Your teacher can review any work you have saved. You can also go back and continue working on any ACTIVE-book page you have saved. You will need to save regularly, especially before going to a new page or logging out. Going to a new page or logging out will delete the work that you have not saved.

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**Chat Feature**

You should see a dark gray chat box on the right-hand side of the screen. If you want to chat with your teacher, click the speech bubble in this box.

This will open the box and allow you to add a message or hide the box. Click **Add** to create a message for the teacher to respond to.



Type in the white space and click **Submit** when you are done.

Your teacher will respond to your chats, so check back often for new messages.

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**Review**

This guide explained how to log in and use the tools in ACTIVE-book. It also explored how to draw, type, save work, and communicate with teachers.